

## Minutes

<p>A public safety meeting was held prior to the Board Meeting at 6:30 p.m.</p> <p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93 at the MS/HS.</p> <p>Downey, Johnson, McDermott, O’Hara and Salisbury answered roll call.</p> <p>Members Clapper and McMichael were absent.</p> <p>Administrative members present: Supt. Dr. David S. Richards, Business Manager Patti Loker, and Clerk Sheila Nolan.</p> <p>Visitors/Staff: 2</p> <p>Board President Salisbury led the Flag Salute.</p> <p>Motion by Johnson, seconded by O’Hara, to approve the Regular Board Meeting Minutes of August 2, 2021 as presented. Yes-4 No-0 Abstained-1 (McDermott). Carried.</p> <p>Motion by Downey, seconded by McDermott, to adopt the Agenda and Addendum as amended. Yes-5 No-0. Carried.</p> <p><u>Public Comment</u>-None</p> <p><u>Presentations</u></p> <p>Business Manager’s Report-Patti Loker:</p> <ul style="list-style-type: none"> <li>• Explained to the board the recommendations for funding the reserves. The District is in a sound financial position.</li> <li>• Recommended to the board that the district think about creating different reserves in the future.</li> <li>• Tax bills will be going out in the mail at the end of the month.</li> </ul> <p>Superintendent’s Report-Dr. David S. Richards:</p> <ul style="list-style-type: none"> <li>• Supt. Richards discussed the updated recommendations from the CDC and Otsego County Department of Health for the reopening of school in September.</li> <li>• The plan is to have all students back in school five days a week. Masks will be worn at all times inside, regardless of vaccination status, unless eating and taking a mask break.</li> <li>• There is no remote only option unless there is a documented medical reason that would not allow in-person attendance. This will be on a case by case basis.</li> <li>• If fully remote, you will not be able to participate in sports.</li> <li>• There has been no guidance for Athletics.</li> </ul>	<p>Call to Order</p> <p>Roll Call</p> <p>Flag Salute</p> <p>8-2-21 Reg Brd Mtg Min</p> <p>Adopt Agenda &amp; Addendum</p> <p>P. Loker</p> <p>Supt. Richards</p>
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<ul style="list-style-type: none"> <li>• Outside organizations will be able to use the school buildings for events.</li> <li>• Transportation will follow CDC guideline, masks at all times with no social distancing.</li> </ul> <p><u>Administrative Action</u></p> <p>Motion by McDermott, seconded by O’Hara, to table the following resolution 4.1 until all board members are present. Yes-5 No-0. Carried.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the change to the board meeting calendar, from two board meetings a month to one board meeting a month, with committee meetings being held on the second date each month.</p> <p>Motion by Johnson, seconded by McDermott, to approve the following resolutions 4.2-4.9 &amp; 4.11-4.22 as presented. Yes-5 No-0. Carried.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2021-2022 District Safety Plan as presented.</p> <p>On motion of Johnson, seconded by McDermott, the Board hereby authorizes the transfer of available unspent appropriations from other codes within each program budget into the Repair Reserve, in the amount of \$90,000.</p> <p>On motion of Johnson, seconded by McDermott, the Board hereby authorizes the transfer of available unspent appropriations from other codes within each program budget into the Teachers Retirement System Reserve (TRS), in the amount of \$50,000.</p> <p>On motion of Johnson, seconded by McDermott, the Board hereby authorizes the transfers of available unspent appropriations from other codes within each program budget into the Retirement Reserve, in the amount of \$120,000.</p> <p>On motion of Johnson, seconded by McDermott, the Board hereby authorizes the transfers of available unspent appropriations from other codes within each program budget into Employment Benefit Accrued Liability Reserve (EBLAR), in the amount of \$160,000.</p> <p>On motion of Johnson, seconded by McDermott, the Board hereby authorizes the transfers of available unspent appropriations from other codes within each program budget into the Liability Reserve, in the amount of \$100,000.</p> <p>On motion of Johnson, seconded by McDermott, the Board hereby authorizes the transfer of available unspent appropriations from other codes within each program budget into the Capital Reserve, in the amount of \$800,000.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.</p>	<p>Approve District Safety Plan</p> <p>Funding Repair Reserve</p> <p>Funding TRS Reserve</p> <p>Funding Retirement Reserve</p> <p>Funding EBLAR Reserve</p> <p>Funding Liability Reserve</p> <p>Funding Capital Reserve</p> <p>Confirm Tax &amp; Authorize Tax Levy</p>
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**RESOLUTION TO CONFIRM TAX AND AUTHORIZE TAX LEVY**

WHEREAS the Board of Education has been authorized by the voters as the Annual School Meeting to raise for the current budget of the 2021-22 school year a sum not to exceed \$7,420,915;

THEREFORE BE IT RESOLVED that the board fixes the equalized tax rates by towns and confirms the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Franklin	160,564	100.00	3,074.57
Sidney	26,113,683	70.10	713,323.43
Butternuts	2,925,614	100.00	56,021.33
Laurens	747,668	90.00	15,907.52
Oneonta	3,340,406	94.00	68,046.80
Otego	202,325,983	107.34	3,609,382.32
Unadilla	97,226,584	63.00	2,955,159.03
<b>TOTALS</b>	<b>332,840,502</b>		<b>7,420,915</b>

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 9/1/2021 and end 11/4/2021 giving the tax warrant an effective period of 64 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

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<p>AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:          1<sup>st</sup> month free period,          2<sup>nd</sup> month interest of 2 percent added,          3<sup>rd</sup> month or fraction thereof, interest of 3 percent added.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolution for Brittney Gregg, Math teacher, Masters Step 9, salary \$60,043.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolution for Daisy Brewer, Health teacher, Masters Step 9, salary \$60,043.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Lori Harvey, Students Accounts Advisor, for the 2021-2022 school year (stipend per teachers' contract).</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Christina Butcher as a summer custodial worker as needed, as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve event workers for the 2019-2020 Winter Sports season as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Shannon Pickering, School Nurse, to a 52-week probationary appointment, effective September 1, 2021 to September 1, 2022, salary \$48,500, pending fingerprinting and criminal history review as presented (replaces Jessica Mott).</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Stacy Laragione permanent appointment as bus aide, effective September 1, 2021 as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolutions for Brittany Knapp, Marah Patrick-Seward, Irene Murphy and Crystal Nordberg, as aide, at a rate of \$13.00/hr.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolution for Heather McGrail, as food service helper, at a rate of \$13.00/hr.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve After School Care Program workers for the 2021-2022 school year as presented.</p>	<p>Amend B. Gregg original resolution as Math Teacher</p> <p>Amend D. Brewer original resolution as Health Teacher</p> <p>Appt. L. Harvey Student Accts. Advisor</p> <p>Appt. C. Butcher summer custodial</p> <p>Approve Event Workers</p> <p>Prob. Appt. S. Pickering-Nurse</p> <p>Perm. Appt. S. Laragione-Bus Aide</p> <p>Amend original resolution for Aides</p> <p>Amend original resolution for H. McGrail-FSH</p> <p>Approve After School Care Program workers</p>
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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Allison Wormans resignation as food service helper/dishwasher, effective August 12, 2021, as presented.</p>	<p>Resignation A. Worman-FSH /Dishwasher</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve non-resident student for the 2021-2022 school year as presented.</p>	<p>Approve Non-Resident Student</p>
<p>Motion by Johnson, seconded by Downey, to approve the following resolution 4.10 as presented. Yes-5 No-0. Carried.</p>	
<p>RESERVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.</p>	<p>Approve Tax Warrant 2021-2022</p>
<p>MOTION CONCERNING TAX WARRANT</p>	
<p>Motion made by Johnson; Seconded by Downey;</p>	
<p>WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real property Tax Law; and</p>	
<p>WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 0.00% of the current school year budget; and</p>	
<p>WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore</p>	
<p>BE IT ADDITIONALLY RESOLVED AS FOLLOWS:</p>	
<p>To the collector of <u>UNATEGO</u> school district Town(s) of <u>FRANKLIN, SIDNEY, BUTTERNUTS, LAURENS, ONEONTA, OTEGO, UNADILLA</u> County(ies) of <u>DELAWARE &amp; OTSEGO</u> New York State.</p>	
<p>You are hereby commanded:</p>	
<p>To give notice and start collection on September 1, 2021 in accordance with the provisions of Section 1322 of the Real Property Tax Law.</p>	
<p>To give notice that tax collection will end on November 4, 2021.</p>	
<p>To collect taxes in the total sum of \$7,420,915 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.</p>	
<p>To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.</p>	

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To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

### Member Vote

David Clapper Absent

Matthew Downey Yes

Janette Johnson Yes

Jay McDermott Yes

Byron McMichael Absent

Cindy O'Hara Yes

James Salisbury Yes

Motion Carried.

Public Comment- None

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<p><u>Round Table Discussion-</u> J. McDermott – Would like to see the procedures for public comment at board meetings added to the district website as well as hung on the wall in the board room.</p> <p><u>Executive Session:</u> Motion by Johnson, seconded by O’Hara, to go into Executive Session at 7:50 p.m. to discuss proposed acquisition of real property. Yes-5 No-0. Carried.</p> <p>Clerk Nolan left at 7:50 p.m.</p> <hr/> <p>Sheila Nolan District Clerk</p> <p>Discussion ensued, no action taken.</p> <p>Motion by Downey, seconded by McDermott to leave Executive Session at 8:08 p.m. Yes-5 No-0. Carried.</p> <p><u>Adjourn:</u> Motion by McDermott, seconded by O’Hara, to adjourn the meeting at 8:09 p.m. Yes-5 No-0. Carried.</p> <hr/> <p>Dr. David S. Richards Superintendent of Schools</p>	<p>Executive Session</p> <p>Adjournment</p>
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Unatego Central School  
Board Meeting  
August 16, 2021

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